

Mid-Atlantic Recovery Center - Job Description

Date:	Job Title:	Code:
1/30/2020	Pharmacist In Charge (PIC)	§ 410

Description:

Mid-Atlantic Recovery Center Pharmacist In Charge is a highly motivated person with a dedication to excellence who is able to handle patient needs with compassion and integrity. The Pharmacist works with the nursing staff, Program and Medical Directors to oversee the dispensing of medicine and meeting the clinic's goals.

Supervisor: The Pharmacist reports directly to the Medical Director.

Hours: 4 to 10 per week

Primary Duties and Responsibilities of Pharmacist-In-Charge:

- Ensure that medications are handled in a manner that protects the safety and welfare of the patient.
- Ensure compliance with the Virginia Pharmacy Board
- In coordination with the Operations Manager establish the policies and procedures as related to drug handling and distribution. These policies and procedures are to be reviewed and updated on an annual basis.
- Place and receive all Drug Orders.
- Maintain the receipt, storage and record keeping of prescription medications and patient profiles.
- Responsible for the removal and destruction of unwanted, unused, outdated, recalled drugs and accountability and security of controlled substances.
- Make every effort to ensure the maximum level of safety for staff and patients.
- Document all visits and activities including irregularities as required by law.
- Assist in training of staff who have day to day responsibility for administration of medication to patients.
- Maintain a patient profile on each client.
- Visit the clinic as needed and be available for emergencies.
- Dispense take home medication to eligible patients.
- Carry out inventory inspections as required.
- Participate in any regulatory agency survey or audit.
- Conduct all business activities in a professional and ethical manner.

Qualifications, Education and Training:

- Bachelor's Degree in Pharmacy
- Currently licensed as a Pharmacist in the State of Virginia
- Understanding of HIPAA, Federal, State and CARF standards and regulations.
- Knowledge of Code of Pharmacy Regulations in the State of Virginia
- Knowledge of medications that interfere with the effectiveness of methadone.

- Ability to recognize overdose of methadone and take appropriate action per program protocol.
- Proven excellent written and oral communication skills.
- Excellent documentation and computer skills required.